

Sys Fire/Smoke Dampers

Maintenance Task Description	Frequency	Skill Level **	Time Hours ***	Special Tools Req'd	Parts	Specific Safety Instructions
Check fire damper and fire/smoke damper and fusible link. Replace if required	A	A	0.25	None	Fusible Link if req'd	1,2,3,4
Check smoke damper opening and closing with air handling unit operation.	A	A	0.25	None	None	1,2,3,4

** Skill Level Legend	
O	Unskilled Laborer
A	Apprentice Mechanic
J	Journeyman Mechanic
M	Master Mechanic
FT	Factory Trained Tech.

*** The time indicated is for the required to service one unit

* Frequency Legend	
D	Daily
W	Weekly
M	Monthly
Q	Quarterly
SA	Semi-Annually
A	Annually

Safety instructions to observe when working with this equipment are as follows:

- Caution:** Do not use metal ladders.
- Caution:** When using a step ladder, never stand on the top step of the ladder.
- Caution:** Fire/smoke dampers are located above ceilings. Wear safety glasses when servicing this equipment to prevent falling debris from injuring the eyes or from air blown particles when opening duct access doors.
- Caution:** When opening duct access door at the fire/smoke damper, remember that the duct may be under a positive pressure. Either turn off the respective AHU or carefully open the door, keeping in mind to maintain pressure on the face of the door to prevent it from flying open upon release of the door latch.